



**EXTERNAL JOB POSTING (J2022-01-Ext)  
BCFED HEALTH & SAFETY CENTRE**

**CLASSIFICATION:** Coordinator – Full Time - **Term Position**

**PROGRAM:** Mental Health Program

**DEADLINE:** 5:00pm – Friday, March 17, 2023

The BC Federation of Labour's Health & Safety Centre (the Centre) is seeking applicants to fill a full-time term position as a Coordinator for the Centre's mental health program. The term end date for this position is October 31, 2023.

This position is responsible for facilitation of mental health related courses, course development, program evaluation, facilitation/presentation evaluation, and scheduling as required. In addition, the position may include facilitation and coordination within the OHS program stream. This position requires the ability to travel throughout British Columbia, and the ability to work undefined hours, which may include evenings and weekends.

Successful candidates will possess the following:

- Certification from the Mental Health Commission of Canada, to deliver mental health first aid courses (e.g. MHFA Basic, MHFA Standard Virtual, and/or MHFA Standard Face-to-Face) as regulated by the Commission.
- Experience and familiarity with mental health in the workplace, including related training and education;
- Knowledge and experience with occupational health and safety laws, policies and regulations in BC;
- Knowledge of the labour movement;
- Ability to apply adult education principles;
- Experience delivering occupational health and safety presentations, including preventing psychological injury, to affiliated unions, associations, and conferences.
- Ability to work with various technologies that support facilitation;
- Strong organizing and outreach skills;
- Strong organizational and communication skills.

Wages, benefits and working conditions are pursuant to the Federation's USW collective agreement and BCFED financial policies.

Please submit a resume **by 5:00pm, March 17, 2023** to **Human Resources** at [humanresources@bcfed.ca](mailto:humanresources@bcfed.ca).

**Preference will be given to candidates from equity seeking groups, including persons of colour, Indigenous persons, persons with disabilities, and 2SLGBTQIA+ persons.**